

**Enrolled Memorandum of the Meeting
Study Session/Meeting
Twenty-Eighth Town Council of Highland
Monday, April 15, 2019**

The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session on **Monday, April 15, 2019** at 6:36 O'clock P.M., in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Dan Vassar, Mark Herak and Konnie Kuiper were present. Councilor Steve Wagner was absent. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Officials Present: Rhett L. Tauber, Town Attorney; and Kathy DeGuilio-Fox, Redevelopment Director; were present.

Additional Officials Present: Ed Dabrowski, IT Consultant (Contract); and Larry Kondrat, Board of Waterworks Directors were present.

General Substance of Matters Discussed.

1. *Discuss the Community Events Commission's membership sufficiency.* The Town Council discussed the request of the Commission to add up to four more positions to the authorized number of positions on the Community Events Commission, noting that the current strength is 16, with all but one position filled. The reason for the request as presented was the insufficiency of volunteers for the upcoming events under the aegis of the Community Events Commission.

The Town Council reviewed the current membership as rostered. The discussion included the change to the quorum requirement adding more slots would cause, and that the current number is large for decision-making.

• COMMUNITY EVENTS COMMISSION

(multi-year) Liz Breslin Term Ends: 1 Jan 2023	(Executive Appointment)
Elmo A. Parlor Term Ends: (1 Jan 2021)	(Executive Appointment)
John Breslin Term Ends: (1 Jan 2022)	(Executive Appointment)
Dawn Wolak Term Ends: 1 Jan 2021	(Legislative Appointment)
Kristen Smith Term Ends: (1 Jan 2021)	(Legislative Appointment)
Dean Smith, Sr. Term Ends: (1 Jan 2022)	(Legislative Appointment)
XXXXXXXXXX Term Ends: (1 Jan 2022)	(Legislative Appointment)

Legislative Appointments of One year (nine)

Brandon Wolak Term Ends: (1 Jan 2020)	(Legislative Appointment)
Erica Rozenich-Wolak Term Ends: (1 Jan 2020)	(Legislative Appointment)
Adam Nyiri Term Ends: (1 Jan 2020)	(Legislative Appointment)
Ead Mansoun Term Ends: (1 Jan 2020)	(Legislative Appointment)
Christine Clarkson Gonzalez Term Ends: (1 Jan 2020)	(Legislative Appointment)
Christopher Kornaus Term Ends: (1 Jan 2020)	(Legislative Appointment)
Deanna Christ Term Ends: (1 Jan 2020)	(Legislative Appointment)
Elizabeth Alakel Term Ends: (1 Jan 2020)	(Legislative Appointment)
Victoria Smith Term Ends: (1 Jan 2020)	(Legislative Appointment)

The Town Council discussed the various merits to making an appointment to the existing multi-year position that is presently vacant from the existing membership and what to do with the resulting vacancy in the annual term position from which the appointment would be likely drawn.

The Town Council also was made aware of the information sheet regarding the issues with the sizing of commissions and best practices. The colloquy led to a consensus that the Town Council would authorize the Commission to recruit a type of “associate members”, who would not have voting rights or be members of the commission but could be appointed to a committee or a task group to assist with the Independence Day event including the parade. The volunteers could be considered for appointment to future vacancies. Further the general liability coverage would cover them as rostered volunteers. The clerk-treasurer would follow-up to be sure.

2. *Discuss the Community Events Commission’s Firetruck Quiet Zone Policy for the 2019 Independence Twilight Parade.* The Town Council noted that last year the policy was to be a complete quiet zone during the parade, prohibiting any bells or sirens to be activated during the parade.

It was noted that there was some in the community expressed disappointment in that no noise policy as well as noting how difficult it was to enforce. Community Events Commission further communicated a desire to modify the policy to allow for limited periods of siren and bell activation.

After an extended colloquy, the Town Council seemed to accept an approach that would prohibit any sirens or bells along the Kennedy Avenue leg of the parade, but at the intersection of Kennedy and Highway Avenue, to allow sirens and bells without restriction continuing to the Central Fire Station after which, the full quiet zone would

resume. The Council Liaison would communicate this position to the Community Events Commission.

3. The Town Council reviewed the listed matters as of that meeting that would likely be taken up at its plenary meeting on Monday, April 22, 2019.

There being no further business necessary or desired to be discussed by the Town Council, the regular study session of the Town Council of **Monday, April 15, 2019**, was adjourned at 7:00 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer